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CITY OF KELOWNA  
**MEMORANDUM**

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**Date:** April 18, 2007  
**File No.:** 1951-20  
**To:** City Manager  
**From:** City Clerk  
**Subject:** 2007 Parcel Tax Review Panel

Report Prepared by: Acting Legislative Coordinator, Polly Palmer

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**RECOMMENDATION:**

THAT the time and place for the sitting of the 2007 Parcel Tax Review Panel be set at 11:45 a.m. on May 14, 2007 in Meeting Room 3 at City Hall, 1435 Water Street, Kelowna, B.C.

**BACKGROUND:**

The *Community Charter* requires that Council appoint the members of the annual Parcel Tax Review Panel and establish the time and place for the sitting of the Panel.

**INTERNAL CIRCULATION:**

Revenue Manager

**STATUTORY AUTHORITY:**

*Community Charter*, Section 204

**STATUTORY PROCEDURAL REQUIREMENTS:**

*Community Charter*, Section 94 notice requirements to be met.

Considerations that were not applicable to this report:

**EXISTING POLICY:**

**FINANCIAL/BUDGETARY CONSIDERATIONS:**

**PERSONNEL IMPLICATIONS:**

**TECHNICAL REQUIREMENTS:**

**EXTERNAL AGENCY/PUBLIC COMMENTS:**

**ALTERNATE RECOMMENDATION:**

Submitted by:

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A. Flack, City Clerk

Approved for Inclusion:



cc: Revenue Supervisor